



# **BOARD OF DIRECTORS MEETING**

## **AGENDA**

**September 5, 2024, Regular Meeting**  
District Offices, 17081 Hwy. 116, Ste. B  
Guerneville, California  
**6:30 p.m.**

NOTICE TO PERSONS WITH DISABILITIES: It is the policy of the Sweetwater Springs Water District to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request made at least 48 hours in advance of the need for assistance, this Agenda will be made available in appropriate alternative formats to persons with disabilities. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

Any person who has any questions concerning any agenda item may call the General Manager or Assistant Clerk of the Board to make inquiry concerning the nature of the item described on the agenda; copies of staff reports or other written documentation for each item of business are on file in the District Office and available for public inspection. All items listed are for Board discussion and action except for public comment items. In accordance with Section 5020.40 et seq. of the District Policies & Procedures, each speaker should limit their comments on any Agenda item to five (5) minutes or less. A maximum of twenty (20) minutes of public comment is allowed for each subject matter on the Agenda unless the Board President allows additional time.

### **I. CALL TO ORDER *(Est. time: 2 min.)***

- A. Board members Present
- B. Board members Absent
- C. Others in Attendance

### **II. CHANGES TO AGENDA and DECLARATIONS OF CONFLICT *(Est. time: 2 min.)***

### **III. CONSENT CALENDAR *(Est. time: 5 min.)***

*(Note: Items appearing on the Consent Calendar are deemed to be routine and non-controversial. A Board member may request that any item be removed from the Consent Calendar and added as an "Administrative" agenda item for the purposes of discussing the item(s).)*

- A. Approval of the Minutes of the August 1, 2024 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payments.

- C. Receipt of Item(s) of Correspondence.

*Note: Correspondence received regarding an item on the Administrative Agenda is not itemized here, but will be attached as back-up to that item in the Board packet and addressed with that item during the Board meeting.*

**IV. PUBLIC COMMENT:** The District invites public participation regarding the affairs of the District. This time is made available for members of the public to address the Board regarding matters which do not appear on the Agenda, but are related to business of the District. Pursuant to the Brown Act, however, the Board of Directors may not conduct discussions or take action on items presented under public comment. Board members may ask questions of a speaker for purposes of clarification.

**V. ADMINISTRATIVE**

- A. Discussion/Action re Approval of Resolution 24-13, Approving Changes to District Policy 1020, Conflict of Interest. *(Est. time 10 min.)*
- B. Discussion/Action re Forming ad hoc committee for Revenue Development and an ad hoc committee for Union Negotiations Planning. *(Est. time 10 min.)*
- C. Board Ad Hoc Committee Reports (standing item) *(Est. time 5 min.)*
  - Ad Hoc Committees: Recruitment/Retention
  - Other leasing use of District property
  - Communications

**VI. GENERAL MANAGER'S REPORT**

- 1. Laboratory Testing/Regulatory Compliance
- 2. Water Production and Sales
- 3. Leaks
- 4. Guerneville Rainfall
- 5. In-House Construction Projects
- 6. Gantt Chart
- 7. Grants
- 8. Harrison Tank Replacement Project
- 9. Wright Drive
- 10. Master Plan

**VII. BOARD MEMBERS' ANNOUNCEMENTS**

**VIII. ITEMS FOR NEXT AGENDA**

**IX. CLOSED SESSION**

- A. Pursuant to Gov. Code Section 54957(b)(1) – Public Employee Performance Evaluation.  
Title: General Manager

**ADJOURN**

## **Sweetwater Springs Water District Mission and Goals**

The mission of the Sweetwater Springs Water District (SSWD) is to provide its customers with quality water and service in an open, accountable, and cost-effective manner and to manage District resources for the benefit of the community and environment. The District provides water distribution and maintenance services to five townships adjacent to the Russian River:

- Guerneville
- Rio Nido
- Guernewood Park
- Villa Grande
- Monte Rio

**GOAL 1: IMPLEMENT SOUND FINANCIAL PRACTICES TO ENSURE EFFECTIVE UTILIZATION OF DISTRICT RESOURCES**

**GOAL 2: PROVIDE RELIABLE AND HIGH QUALITY POTABLE WATER WITH FACILITIES THAT ARE PROPERLY CONSTRUCTED, MANAGED AND MAINTAINED TO ASSURE SYSTEM RELIABILITY**

**GOAL 3: HAVE UPDATED EMERGENCY PREPAREDNESS PLANS FOR ALL REASONABLE, FORESEEABLE SITUATIONS**

**GOAL 4: DEVELOP AND MAINTAIN A QUALITY WORKFORCE**

**GOAL 5: PROVIDE EXCELLENT PUBLIC OUTREACH, INFORMATION AND EDUCATION**

**GOAL 6: ENHANCE BOARD COMMUNICATIONS AND INFORMATION**



## **BOARD MEETING MINUTES\***

**Meeting Date: August 1, 2024**

**(\*In order discussed)**

August 1, 2024  
6:30 p.m.

**Board Members Present:**

Tim Lipinski  
Rich Holmer  
Sukey Robb-Wilder  
Gaylord Schaap  
Nance Jones

**Board Members Absent:**

(None)

**Staff in Attendance:**

Eric Schanz, General Manager  
Julie Kenny, Board Secretary

**Others in Attendance:**

Erica Gonzalez, Redwood Public Law

### **I. CALL TO ORDER (6:32 p.m.)**

The properly agendized meeting was called to Order by President Lipinski at 6:32 p.m.

### **II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)**

(None.)

### **III. CONSENT CALENDAR (6:32 p.m.)**

President Lipinski reviewed the items on the Consent Calendar. Brief discussion ensued. Director Holmer moved to approve the Consent Calendar. Director Jones seconded. Motion carried 5-0, except that Director Schaap abstained as to Item A (Approval of the July 2, 2024 Minutes) as he was not present at that meeting.

- A. Approval of the following Minutes of the July 2, 2024, Regular Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT
- C. Receipt of items of Correspondence. (None)

### **IV. PUBLIC COMMENT (6:33 p.m.)**

(None.)

## **V. ADMINISTRATIVE (6:34 p.m.) \***

*\*in the order discussed*

- V-A. (6:34 p.m.) Public Hearing; Discussion/Action re Resolution 24-11, Overruling Protests and Confirming Report on Annual Flat Charge for Sweetwater Springs Water District.** The GM gave an overview of this item. Discussion ensued. President Lipinski opened the Public Hearing at 6:42 p.m. There were no public comments. The Public Hearing was closed at 6:43 p.m. Director Robb-Wilder moved to approve Resolution 24-11, Overruling Protests and Confirming Report on Annual Flat Charge of \$198/Connection for Sweetwater Springs Water District. Director Holmer seconded. Motion carried 5-0.
- V-B. (6:45 p.m.) Discussion/Action re Actual vs. Budgeted report – FYE 2023-24.** The GM and Administrative Manager provided an overview of this item. Discussion ensued. No action was taken.
- V-C. (6:57 p.m.) Discussion/Action re Resolution 24-12, Approving Contract Amendments with the Administrative Manager and Field Manager and Authorizing the General Manager to Sign Said Contract Amendments.** The GM provided an overview of this item. Discussion ensued, including comments made by Legal Counsel. Director Robb-Wilder moved to approve Resolution 24-12, Approving Contract Amendments with the Administrative Manager and Field Manager and Authorizing the General Manager to Sign Said Contract Amendments. Director Jones seconded. Motion carried 5-0.
- V-D. (7:02 p.m.) Discussion/Action re Other leasing use of District property.** Director Lipinsky and Director Holmer provided an overview of this item. Discussion ensued. Comments were made by Legal Counsel. Further discussion ensued. No formal action was taken.
- V-E. (7:24 p.m.) Discussion/Action re Public Communications.** Director Robb-Wilder gave a brief overview of this item. Discussion ensued. Comments were made by Legal Counsel. No formal action was taken.
- V-F. (7:34 p.m.) Board Ad Hoc Committee Reports (standing item).**  
Ad Hoc Committees: (1) Recruitment/Retention  
(2) Budget  
(3) Finance  
(4) Communications

The GM provided an overview of this item, and an update on the Recruitment/Retention subcommittee. The Ad Hoc Budget Committee was dissolved. Discussion ensued. Direction was given to staff to add an item at the September Board meeting regarding the formation of an Ad Hoc Revenue Development Committee and an Ad Hoc Union Negotiations Planning Committee.

## **VI. GENERAL MANAGER'S REPORT (7:46 p.m.)**

The GM provided a report on the following items:

1. Laboratory testing / Regulatory Compliance
2. Water production and sales
3. Leaks
4. Guerneville Rainfall
5. In-House Construction Projects
6. Gantt Chart

7. Grants
8. Harrison Tank Replacement project

Discussion ensued.

**VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS  
(8:03 p.m.)**

- (1) Director Robb-Wilder announced she would be in Mexico October 17-24.
- (2) Director Jones announced she might miss the September Board meeting

**VIII. ITEMS FOR THE NEXT AGENDA (8:07 p.m.)**

1. Forming two (2) Ad Hoc Subcommittees
2. Audit RFP

**IX. CLOSED SESSION (8:11 p.m.)**

At 8:11 p.m. President Lipinski announced the items in Closed Session. There was no public comment.

At 8:12 p.m. the Board took a brief recess. The meeting reconvened at 8:24 p.m.

At 8:24 p.m. the Board went into Closed Session. At 8:46 p.m. the meeting reconvened from Closed Session and the following action was announced:

**A. Pursuant to Gov. Code Section 54957(b)(1) – Public Employee Performance Evaluation**

Title: General Manager

No action was taken.

**ADJOURN**

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Julie Kenny  
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: \_\_\_\_\_  
Sukey Robb-Wilder: \_\_\_\_\_  
Tim Lipinski: \_\_\_\_\_  
Rich Holmer \_\_\_\_\_  
Nance Jones \_\_\_\_\_

# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors

**AGENDA NO. V-A**

**FROM:** Eric Schanz, General Manager

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**Meeting Date: September 5, 2024**

**Subject: Discussion/Action re Approval of Resolution 24-13, Approving Changes to District Policy 1020, Conflict of Interest**

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**RECOMMENDED ACTION:** Approve recommended changes to District Policy 1020, Conflict of Interest.

**FISCAL IMPACT:** None.

## **DISCUSSION:**

The Political Reform Act set forth in Government Code section 81000, et seq. (the "Act") requires state and local government agencies to adopt and promulgate conflict of interest codes. The District is required by law to biennially review its Conflict of Interest Code, which includes an Appendix listing designated positions and the reporting categories each position is subject to (commonly referred to as Form 700 requirements), to determine if the Code is accurate or requires amendment. If amendments to the District's Code are necessary, the Code must be reviewed by the Board for approval. Notice of compliance with biennial review must then be provided to the Fair Political Practices Commission (FPPC), which enforces the Act. On October 7, 2004, the District adopted Section 1020 of the Sweetwater Springs Water District's Policies and Procedures setting forth the District's conflict of interest code in accordance with the Act. The District's code was last revised on October 3, 2013, and now requires updating.

The FPPC has adopted a standard conflict of interest code (2 Cal. Code of Regs., Section 18730) of which the present version and any future amendments can be incorporated by the District by reference. The proposed changes to District Policy 1020, Conflict of Interest are recommended by the County of Sonoma (1) to incorporate the standard conflict of interest code recommended by the FPPC; (2) to update our designated filers; and (3) to update the disclosure categories per the recommendations of the FPPC.

Staff has contacted the County and has been assured the changes to our Code will not impact their filing procedures. That is, Board Members and the General Manager will still file their forms with the County; other filers will still file their forms with the District clerk.

The new policy is provided in two formats: a "track changes" format and a final format.

Staff recommends approval of Resolution 24-13.

**Resolution No. 24-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SWEETWATER SPRINGS WATER DISTRICT REPEALING AND REPLACING SECTION 1020 (CONFLICT OF INTEREST) OF THE DISTRICT’S POLICIES AND PROCEDURES**

**WHEREAS**, the Political Reform Act of 1974 (Government Code sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

**WHEREAS**, Section 1020 of the Sweetwater Springs Water District’s Policies and Procedures contains the District’s conflict of interest code of conduct in accordance with the Political Reform Act (Government Code sections 81000 et seq.), which includes an Appendix setting forth by title those officers, employees and consultants holding designated positions with the District, who are required by virtue of their position to disclose certain types of financial interests; and

**WHEREAS**, the Conflict of Interest Code for the District was last revised on October 3, 2013, pursuant to the requirements of Government Code Section 87300 et seq. and which now requires updating; and

**WHEREAS**, the Fair Political Practices Commission (FPPC) has adopted a standard conflict of interest code (2 Cal. Code of Regs., Section 18730) of which the present version and any future amendments can be incorporated by reference; and

**WHEREAS**, pursuant to the provisions of Government Code sections 87300 et seq., the District wishes to adopt this standard conflict of interest code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed.

**NOW, THEREFORE BE IT RESOLVED**, as follows:

1. Section 1020 of the District’s Policies and Procedures is hereby repealed in its entirety and replaced with a new Section 1020, a copy of which is attached hereto as Exhibit A, and by this reference, incorporated herein.
2. Section 1020 of the District’s Policies and Procedures shall constitute the Conflict of Interest Code of the Sweetwater Springs Water District.

\*\*\*\*\*

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the SWEETWATER SPRINGS WATER DISTRICT, Sonoma County, California, at a meeting held on September 5, 2024, by the following vote.



<b>Director</b>	<b>Aye</b>	<b>No</b>
Sukey Robb-Wilder	_____	_____
Tim Lipinski	_____	_____
Richard Holmer	_____	_____
Gaylord Schaap	_____	_____
Nance Jones	_____	_____

\_\_\_\_\_  
Tim Lipinski  
President of the Board of Directors

\_\_\_\_\_  
Attest: Nicole King  
Clerk of the Board of Directors

## Exhibit A

### 1020 Conflict of Interest

Date Approved: \_\_\_\_\_  
Date Revised: October 7, 2004  
Date Revised: October 3, 2013  
Date Revised: September 5, 2024

**1020.10** The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code, and which can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. The District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of interest Code of the SWEETWATER SPRINGS WATER DISTRICT.

**1020.20** Pursuant to Section 4 of the standard code, Board Members and the General Manager shall file statements of economic interests with the District clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

## APPENDIX A: DISCLOSURE CATEGORIES\*

\*Note: Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the Sweetwater Springs Water District, or real property interests located in the District, need to be reported.

### Category 1:

All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

### Category 2:

All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

## APPENDIX B: DESIGNATED FILERS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1
General Counsel	1
District Engineer	1
Consultants*	1
General Manager	1
Field Manager	2
Administrative Manager	2

\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Board may determine in writing that a particular consultant, although in a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## Exhibit A

### 1020 Conflict of Interest

Date Approved:

Date Revised: October 7, 2004

Date Revised: October 3, 2013

Date Revised: September 5, 2024

**1020.10** The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ~~Section 18730~~ (<http://www.fppc.ca.gov/legal/regs/current/18730.pdf>) (FPPC) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code, and which ~~it~~ can be incorporated by reference and may be amended by the ~~FPPC Fair Political Practices Commission~~ after public notice and hearings to conform to amendments in the Political Reform Act. The District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the ~~FPPC Fair Political Practices commission~~ are hereby incorporated by reference and, along with the attached Appendix "A" and Appendix B, in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the ~~C~~ conflict of interest ~~C~~ code of the SWEETWATER SPRINGS WATER DISTRICT.

**1020.20** Pursuant to Section 4 of the standard code, Board Members ~~and the~~ General Manager shall file statements of economic interests with the District clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. ~~of the County of Sonoma. All other~~ Designated employees shall file statements of economic interests with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code. ~~Clerk of the Board for the Sweetwater Springs Water District.~~

## APPENDIX "A": DISCLOSURE CATEGORIES\*

### General Provisions:

~~\_\_\_\_\_ An investment, interest in real property, income, or position of management is reportable if the business entity is in which the investment is held, the interest in real property, the income or source of income, or position of management may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.~~

~~\_\_\_\_\_ Each designated employee shall disclose his or her financial interests pursuant to the appropriate disclosure category as indicated in Appendix "B".~~

~~\_\_\_\_\_ "Financial Interests" are reportable only if located within or subject to the jurisdiction of the District, or if the business entity is doing business or planning to do business in the District, or has done business within the District at any time during the two (2) years prior to the filing of the statement. In addition to other activities, a business entity is doing business within the District if it owns real property within the District. Reportable real property interests include those located within two (2) miles of the District or within two (2) miles of any land owned or used by the District.~~

### Disclosure Categories:

\*Note: Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the Sweetwater Springs Water District, or real property interests located in the District, need to be reported.

#### Category 1:

~~Designated officers and employees in this category must report Investments, interests in real property, income, and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position in management. All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.~~

#### Category 2:

~~Designated officers and employees in this category must report all income from and investments in businesses that provide or sell services or supplies of the type associated with job assignment and utilized by the District. All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.~~

## APPENDIX "B": DESIGNATED FILERS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1 _____
General Counsel	1

District Engineer	1	
Consultants*	1	
General Manager	1	
Field Manager	2	
<del>Office-Administrative</del> Manager	<u>          </u>	2

~~\*Consultants are those persons or firms who provide under contract information, advice, recommendation or counsel to the District except as provided in 2 Cal Code of Regs Section 18706 a2(A) and (B).~~

\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Board may determine in writing that a particular consultant, although in a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

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# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors

**AGENDA NO. V-B**

**FROM:** Eric Schanz, General Manager

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**Meeting Date: September 5, 2024**

**Subject: Formation of Ad Hoc Revenue Development Committee and AD Hoc Union Negotiations Planning Committee.**

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**RECOMMENDED ACTION:**

Discussion/Action re formation of Ad Hoc Revenue Development Committee and Ad Hoc Union Negotiations Planning Committee.

**FISCAL IMPACT:**

None

**DISCUSSION:**

During the August 1<sup>st</sup> meeting the Board requested that this item be placed on the agenda for further discussion. The Ad Hoc Revenue Development Committee would be established to review district fees and revenue sources, provide information and make recommendations to the Board. The Ad Hoc Union Negotiations Committee would be formed to review the current MOU with Local 39, prepare for MOU negotiations and make recommendations to the Board.

Director Nance Jones has expressed her desire to participate on both committees. Staff is recommending her participation due to her experience and expertise.

# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors

**AGENDA NO. V-C**

**FROM:** Eric Schanz, General Manager

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**Meeting Date: September 5, 2024**

**Subject: Board subcommittee reports**

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**RECOMMENDED ACTION:**

Receive updates from active Board subcommittees.

**FISCAL IMPACT:**

Varies.

**DISCUSSION:**

This item is a standing placeholder for any Board subcommittee updates that have not been addressed in a separate item.

Ad Hoc Subcommittees:

Recruitment and Retention  
Leased Use of District Lands  
Communications



# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors

**AGENDA NO. VI**

**FROM:** Eric Schanz, General Manager

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**Meeting Date:** September 5, 2024

**Subject: GENERAL MANAGER'S REPORT**

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**RECOMMENDED ACTION:** Receive report from the General Manager.

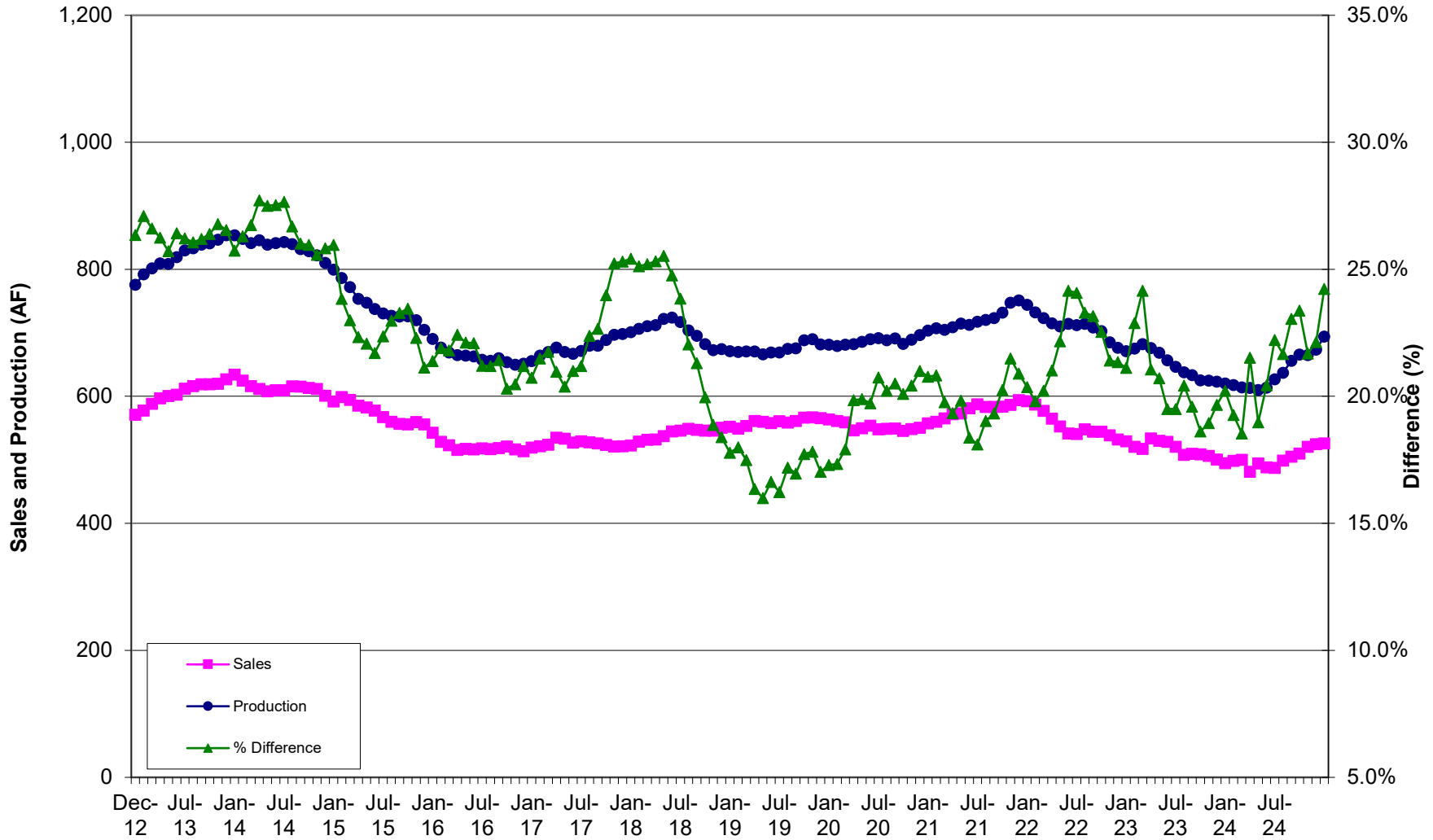
**FISCAL IMPACT:** None

**DISCUSSION:**

- 1. Laboratory Testing/ Regulatory Compliance:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.
- 2. Water Production and Sales:** Water sales in July were 18,396 units (Monte Rio cycle). Water Sales for July were up compared to last year at this time but track lower when compared to the other previous years of record. Total combined Monte Rio and Guerneville water production for July was 70.33AF.
- 3. Leaks:** There were a total of 6 water main repairs in July requiring 73 work hours total, and 9 service line leaks requiring 34 work hours total (Figure 2). There were 6 water main repairs in Guerneville. There were 8 service line repairs in Guerneville and 1 service line repair in Rio Nido.
- 4. Guerneville Rainfall:** Total cumulative rainfall to the end of July was 45.35 inches (Figure 3). Last year cumulative rainfall was 53.96 inches by the end of July.
- 5. In-House Construction Projects for July:** There were no in-house projects for July as Field Staff were working on the Service Line Inventory and monitoring various County road paving projects in the District.
- 6. Gantt Chart:** The Gantt Chart is updated for August 2024 (Figure 4).
- 7. Grants:** The fifth DWR grant disbursement request for Harrison Tank has been approved by DWR in the amount of \$469,667.88.

- 8. Harrison Tank Replacement:** The new water tank is on line. One remaining item to complete is the tank level pressure transducer calibration (Control Systems West) scheduled for early September. In response to letters received by the District regarding Monte Rosa Terrace road conditions after the construction of the tank, the Road Maintenance Division Manager from Sonoma Public Infrastructure was contacted and asked to perform an evaluation of the road. As a response to the road evaluation a pothole patching request was completed and performed by the Sonoma County Roads Maintenance Division.
- 9. Wright Drive:** The environmental portion of the project is awaiting final approval from CDBG. The Topographic survey of the Wright Drive Project area is currently being conducted.
- 10. Master Plan:** Coastland is reviewing and compiling data received from the District. The preliminary draft of the initial section should be ready for Staff review later in September.

**Figure 1. Water Production and Sales 12 Month Moving Averages  
Sweetwater Springs Water District Since December 2012**



**Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks  
Moving Annual Average Since July 2012**

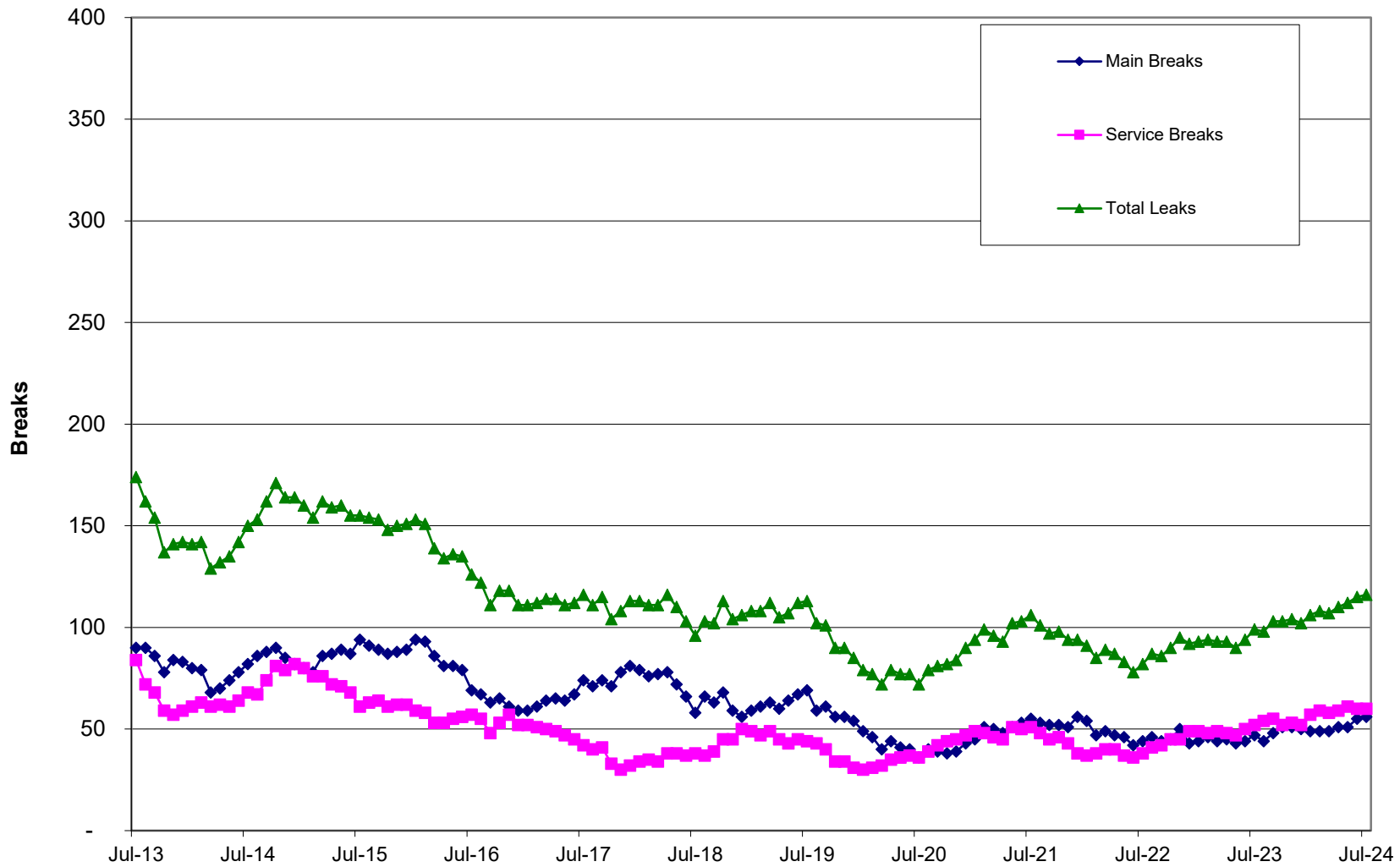
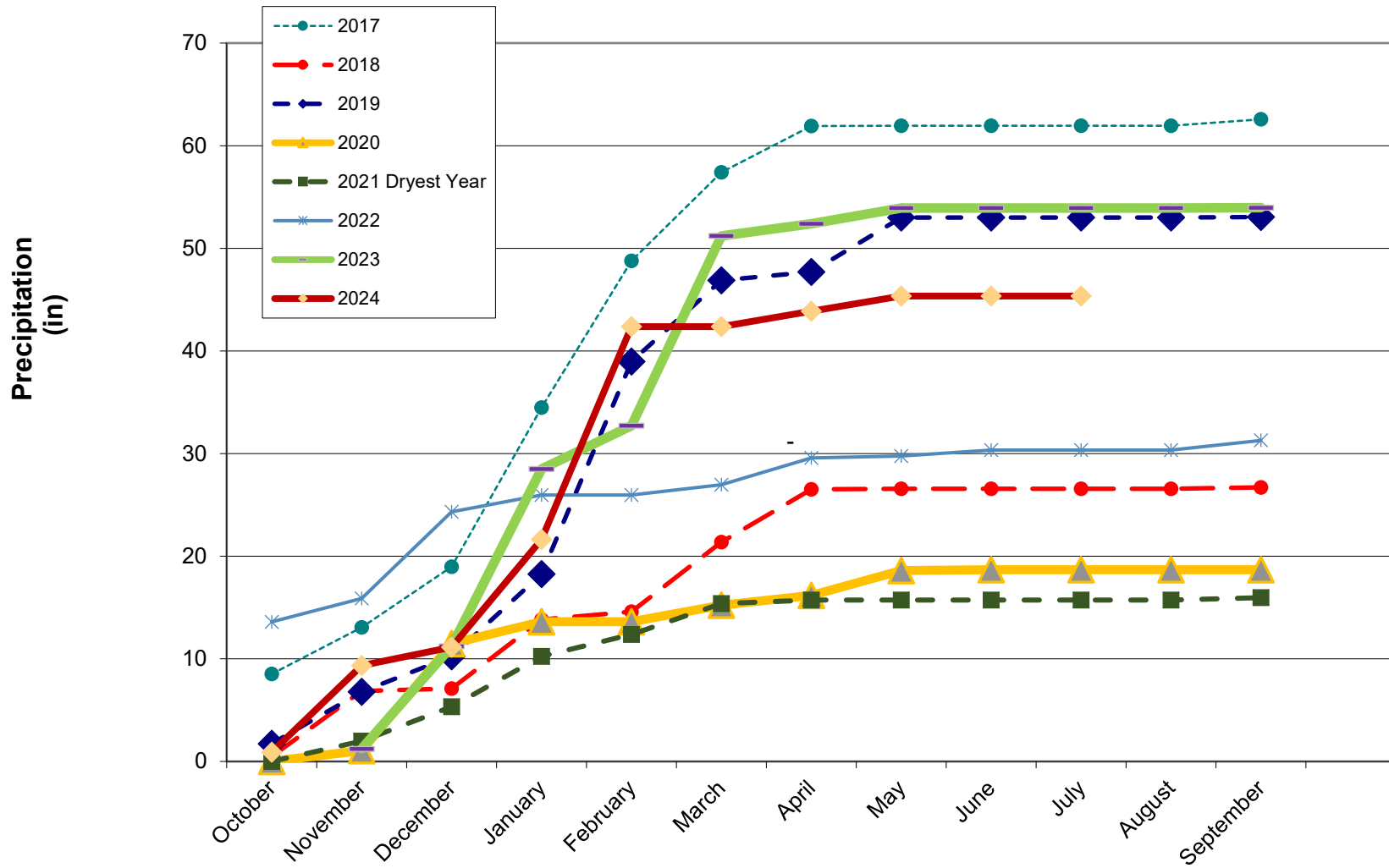


Figure 3. Guerneville Cumulative Monthly Rainfall





## NUMBER OF WATER UNITS SOLD FY 24 - 25

	FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
<b>JULY</b>	34,371	26,447	26,355	33,578	22,195	27,469	27,147	28,091	21,035	17,808	20,061	22,850	25,890	22,074	16,377	19,044	19,608	20,255	19,273	22,297	21,558	20,306	17,833	18,396
<b>AUGUS</b>	39,803	37,750	42,080	41,615	37,799	41,863	37,202	37,907	34,878	32,328	28,486	33,190	29,163	32,208	26,070	26,811	29,485	28,325	27,419	28,582	26,302	22,555	24,231	
<b>SEPTEN</b>	33,723	34,532	36,056	35,309	29,823	35,984	31,721	32,753	30,320	29,673	26,091	29,829	26,157	24,091	21,678	22,893	24,037	25,805	24,886	27,175	22,746	21,271	21,933	
<b>OCTOBI</b>	40,672	34,063	37,008	38,553	38,707	37,900	36,493	34,938	32,282	32,334	32,091	33,727	31,628	27,724	24,606	29,333	29,495	32,827	27,310	30,099	24,731	31,859	23,693	
<b>NOVEM</b>	28,272	28,729	26,973	27,839	26,680	24,076	24,444	25,746	23,111	24,160	21,350	22,218	20,729	19,489	20,101	19,462	21,884	21,351	22,640	23,173	17,984	16,472	15,777	
<b>DECEMI</b>	25,380	27,758	27,283	25,508	23,925	25,550	21,556	24,762	21,116	20,802	20,299	22,818	23,452	21,256	20,873	18,070	21,297	20,468	22,288	25,982	21,110	20,372	17,713	
<b>JANUA</b>	16,091	19,287	16,799	15,416	16,127	15,862	13,309	14,631	14,764	13,734	14,645	16,242	16,316	11,914	12,727	13,676	14,146	15,335	12,925	15,529	15,062	11,588	11,270	
<b>FEBRU</b>	21,697	23,010	20,689	19,695	22,716	20,963	18,647	21,199	19,233	18,386	16,641	18,372	20,967	17,770	17,189	16,504	17,693	16,950	17,284	15,506	18,727	13,139	18,122	
<b>MARCH</b>	17,207	15,092	17,374	14,985	15,456	16,693	14,556	14,417	14,414	12,387	12,569	13,884	13,772	12,351	13,058	12,315	11,657	12,653	12,827	12,846	11,236	11,980	14,557	
<b>APRIL</b>	17,728	19,527	21,406	21,089	18,825	21,047	19,227	18,414	17,611	17,129	17,936	17,914	17,053	16,636	17,748	16,809	16,279	18,547	16,886	17,038	17,024	16,685	18,958	
<b>MAY</b>	19,118	16,237	19,793	16,372	13,921	15,402	15,721	15,861	14,273	14,134	14,880	15,075	14,514	16,120	14,217	13,083	13,011	13,319	14,602	15,866	13,375	12,354	12,750	
<b>JUNE</b>	29,799	27,074	28,882	22,512	24,108	25,457	29,211	26,259	19,143	20,871	23,765	26,850	22,092	20,436	19,020	19,198	21,220	20,612	21,453	24,720	21,975	19,426	21,153	
<b>Total</b>	323,861	309,506	320,698	312,471	290,282	308,266	289,234	294,978	262,180	253,746	248,814	272,969	261,733	242,069	223,664	227,198	239,812	246,447	239,793	258,813	231,830	218,007	217,990	18,396



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